

Annex-1

ANNEX-REPORTS TO WHO

1. Introduction.

Of major importance to the success of the global programme is the development of a system which permits the maximum exchange of information between countries with respect to the status of smallpox in different areas, progress in the vaccination campaigns, epidemiological characteristics of the disease in different circumstances, useful operational techniques employed in different programmes, reports of recent technical developments, etc.

Planned for initiation during 1967 is a WHO Smallpox Surveillance Summary which will be issued initially every three months for distribution to all national smallpox programme directors, WHO staff, members of the WHO Expert Panel on Smallpox, WHO Smallpox Reference Centres and collaborating laboratories, and others interested and concerned with smallpox eradication. As material and circumstances permit, as well as depending on the desires of the various participants, the frequency of reports may be increased to permit a bi-monthly or even monthly publication. The possibility of regional reports is also being explored by several WHO Regional Offices.

In order for these reports to be current and meaningful to all concerned, it is necessary for each of the endemic countries to submit somewhat more information than is now submitted under the routine reporting provisions of the International Sanitary Regulations and in annual summaries provided to WHO with respect to a number of different diseases and conditions. To meet the special needs of this programme, monthly reports regarding smallpox (as described below) are requested from each of the endemic countries. These reports are not intended to replace present notification practices to the Organization, but to supplement them.

2. Content of reports

It is proposed that the reports consist of several parts.

2.1 Summary of smallpox cases by province, by age and sex and by vaccination

Status - Monthly - Form I

It is recognized that at the beginning all information noted in the tables will not be available for all countries. It is requested, however, that each country provide as much of this information as possible and take steps to collect the additional data on new cases as they occur.

2.2 Epidemiological investigations and reports - As available - No specific form

Data obtained from various outbreaks, analyses of trends of smallpox or of the socio-economic characteristics of cases, studies pertaining to various factors as set forth in Section IX, etc., will be of broad interest to persons in all countries concerned with smallpox. Summaries of these reports will be presented in the Smallpox Surveillance Reports with appropriate credits to the

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reporting source. Unless for some reason national authorities specifically request that specific reports submitted should not be published in this fashion, reports submitted will be appropriately summarized and included.

### 2.3 Operational aspects - As available - No specific form

Specific operational techniques and approaches to the eradication campaign may also be of general interest to those concerned with programmes in different countries. They should be dealt with in the same manner as the reports in Part 2.2.

### 2.4 Reports of vaccinations performed - Every three months - Form II

A simple record with respect to vaccinations performed (Form II) is requested every three months from each of the endemic countries. It is recognized that not all countries will be collecting separate information with respect to primary vaccinations and revaccinations, but it is requested that information as is available be submitted.

### 3. Time of submission

It is requested that reports be submitted 15 days after the conclusion of each monthly reporting period.

### 4. Corrections to reports

Corrections with respect to past reports or additional information obtained relative to cases earlier reported may be noted in subsequent reports by setting forth data originally recorded and noting in what manner they are to be changed.

### 5. Submission of reports

It is requested that all reports be submitted in two copies to the WHO Regional Office. One of these copies will be forwarded promptly to Geneva and the other retained at the Regional Office.

### 6. Forms

Forms for the reporting of these data will be provided on request to the Regional Office.

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Form I

NATIONAL MONTHLY SMALLPOX MORBIDITY REPORT\*

(for submission to WHO)

Country \_\_\_\_\_

Month \_\_\_\_\_

I.  Check this box if there were no smallpox cases during this reporting period

II. SMALLPOX CASES BY AGE AND SEX, AND VACCINATION STATUS

Age Group	Number of cases			
	Male	Female	Unknown	Total
<1				
1-4				
5-14				
15+				
Unknown				
TOTAL				

No. vaccinated before exposure		
Vac.	Not vac.	Unknown

III. GEOGRAPHIC DISTRIBUTION OF SMALLPOX CASES

Province	District or Division	No. of cases

IV. CORRECTIONS TO PREVIOUS REPORTS (additions or deletions)

\_\_\_\_\_  
 \_\_\_\_\_

\* To be sent 15 days after close of reporting period whether or not information is complete.

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INSTRUCTIONS FOR  
NATIONAL MONTHLY SMALLPOX MORBIDITY REPORT

1. **Made by:** Smallpox eradication programme director in each country.
2. **Transmittal:** The monthly smallpox morbidity report should be transmitted in two copies by mail by the fifteenth day of the succeeding month to WHO Regional Office.
3. **Completeness of data:** It is appreciated that at the beginning of the programme some of the data requested will not be available. It is requested that data which are available be sent on a regular basis and that every effort be made to obtain the data noted for future reports.
4. **Corrections to previous reports:** Both additions and deletions of cases should be noted.
5. **How reports are used:** These reports will be consolidated both on a regional and an international basis and will be included in a regular publication of information pertaining to the eradication programme which will be distributed to all countries.

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Form II

Country \_\_\_\_\_

NATIONAL QUARTERLY SUMMARY OF VACCINATIONS PERFORMED  
(to be submitted to WHO)

Vaccinations performed during 3-month period \_\_\_\_\_ to \_\_\_\_\_

Province	Estimated Population	Total Vaccinations	Primary Vaccinations	Revaccinations

**Comment:** If any vaccinations performed with other than freeze-dried vaccine please indicate approximate quantities and areas where used.

**Note:** Quarterly summaries requested for periods

I	January-February-March
II	April-May-June
III	July-August-September
IV	October-November-December

Send two copies to WHO Regional Office

To be sent 15 days after close of reporting period whether or not information is complete.